



## **'Bring Your Own Device' Policy 2018**

### **Rationale:**

Panania North Public School's Bring Your Own Device (BYOD) program aims to improve student learning experiences both in and out of the classroom. The school does so with the expectation that they will make good decisions with regard to their personal use of technology. Students will not be able to use a personal device at school if the student agreement form has not been signed

By facilitating BYOD, Panania North Public School empowers its students and gives them direct involvement in the way they use technology in their learning. At the same time it allows for teachers to be innovative and creative with their lessons to maximize student engagement.

### **Aim:**

Panania North Public School recognises the need to prepare our students for a rapidly-changing world, where technology plays a large role in our personal, social and professional lives. Our vision is to encourage creative and innovative learning opportunities for students using BYOD as a tool to facilitate learning.

Intended Use

Who does the policy apply to?

What devices does this Policy refer to?

## **1 Purpose**

Panania North Public School Bring Your Own Device (BYOD) policy allows students to have access to a device to support their educational needs. Panania North Public School will facilitate this in accordance with the BYOD Policy. However, students and parents/caregivers must be aware of and consent to the program's boundaries.

## **2 Scope and Definitions**

### **2.1 Parties**

This agreement is between Panania North Public School, a student currently attending or who will be attending Panania North Public School, and his/her parent or caregiver.

### **2.2 "Student" and "Students"**

Reference in this agreement to Student or Students means a student currently attending or who will be attending Panania North Public School and binds his/her parent or caregiver.

### **2.3 "Bring Your Own Device User Agreement"**

This agreement may be referred to as the Bring Your Own Device User Agreement or BYOD User Agreement.

### **2.4 "Device"**

Reference in this agreement to Device means an electronic device brought by a student to Panania North Public School pursuant to the school's Bring Your Own Device program and this BYOD User Agreement.

### **2.5 "E-Learning Account"**

Reference in this agreement to E-Learning Account refers to students' DEC account used to log on to the DEC portal and related online accounts.

## **3 Equipment**

### **3.1 Custodianship**

The device brought to school pursuant to this policy must be able to be brought on every school day and be solely the student's to use throughout the school day.

### **3.2 Choice of equipment**

The device must meet all the requirements of the Device Specification. This includes meeting any required physical device characteristics and the having the *listed software installed*. The Device Specification is a separate document available from Panania North Public School.

### **3.3 Damage or loss of equipment**

3.3.1 Students bring their own device for use at Panania North Public School at their own risk.

3.3.2 For the removal of any doubt, Panania North Public School will not be responsible for any loss, theft or damage to:

- (a) the device
- (b) data stored on the device

while the device is at school or during a school-related activity, absolutely, in negligence or otherwise.

3.3.3 Parents and students should consider whether their device requires **insurance and whether specific accidental loss and breakage insurance** is appropriate for the device.

3.3.4 Students cannot bring power charges to school with their device. Liability for damage or loss of peripheral equipment will in all circumstances be borne by the student.

#### **4 Standards for equipment care**

Students are responsible for:

- (a) Taking due care of the device in accordance with school guidelines.
- (b) Adhering to the Department of Education and Communities' policy *Online Communication Services: Acceptable Usage for School Students* (PD/2002/0046/V04).
- (c) Backing up all data securely. All electronic data and resources used for school coursework must be stored on another device or electronic medium accessible on demand. Students must not rely on the continued integrity of data on their device.

#### **5 Misuse of equipment and communication systems**

**5.1** Standard school discipline procedures apply for misuse of the device contrary to this BYOD User Agreement or other school rules.

**5.2** Examples of action the school may take in cases of misuse include:

- (a) the device is taken away by a teacher for the remainder of the lesson
- (b) the device is taken away by a the Assistant Principal or Principal for the remainder of the school day and/or until a parent or caregiver picks up the device
- (c) permission for the student to bring their device to school pursuant to the Bring Your Own Device policy is revoked

Any action taken by the school will be in accordance to the school's discipline policy.

#### **6 Acceptable equipment and communication system use**

**6.1** Use of the device during the school day is at the discretion of teachers and staff. Students must use their device as directed by their teacher.

**6.2** The primary purpose of the device at school is educational.

**6.3** Students must bring their device to school fully charged.

**6.4** Students should avoid bringing peripheral device equipment to school with the device. Peripheral equipment includes:

- (a) docking cradles, with the exception of a docking cradle that includes a keyboard integrated into the peripheral
- (b) external pointing devices, such as computer mouse
- (c) adapters for the connection of video output or data transfer

**6.5** Students are to connect their device to the designated Department of Education and Communities wireless network only. Students are NOT to connect their device to other wired, wireless or cellular networks whilst at school.

**6.6** Students are NOT to create, participate in, or circulate content that attempts to undermine, hack into and/or bypass the hardware and software security mechanisms that are in place.

**6.7** Upon enrolment into a New South Wales Government school, parental/caregiver permission was sought to allow the student to access the Internet at school based on the Department of Education and Communities' policy *Online Communication Services: Acceptable Usage for School Students* (PD/2002/0046/V04). This policy forms part of this Bring Your Own Device User Agreement.

**6.8** The policy *Online Communication Services: Acceptable Usage for School Students* (PD/2002/0046/V04) applies to the use of the device and internet on the device:

- (a) at school
- (b) where in connection with a school-related activity, school-related program, including coursework, outside school.

**Note:** The complete *Online Communication Services: Acceptable Usage for School Students* (PD/2002/0046/V04) policy is available for viewing at:

[https://www.det.nsw.edu.au/policies/general\\_man/general/accep\\_use/PD20020046.shtml](https://www.det.nsw.edu.au/policies/general_man/general/accep_use/PD20020046.shtml)

Students are expected to follow the above policy set out by the Department of Education and Communities.